



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
 253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## REGULAR MEETING MINUTES

**March 07, 2023, 6:00 PM**

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

Call to Order Time: 6:00 pm

### Commissioner Roll Call:

	Present	Excused	Comment
President Nixon,	x		
Commissioner Hill	x		
Commissioner Babich	x		
Commissioner Grimmer	x		
Commissioner Kingsbury	x		

Quorum, Yes

### ITEM 1 President's Report

- 2/23 Gig Harbor Chamber of Commerce, EMBA Presentation, positive feedback
- 2/23 Senior Program meeting
- GH Land Conservation Fund Meeting
- 2/27 Both Feasibility Study Meetings
- 3/2 GHSC Advisory Chair
- 3/7 CRC Hard Hat Tours
- Shout Out to Commissioner Grimmer for enthusiastic PenMet Parks updates at the Chamber Forum.

### ITEM 2 Executive Director's Report

- Sam Shjerven, IT Specialist introduction
- Holly Bolstad, Customer Service Assistant introduction
- Tammy Odom, Accounting Specialist introduction
- Project Updates
  - CRC Open House 3/22/23 at Volunteer Vern Pavilion
  - BRS will attend the 3/21 Study Session and provide an update and attend the Open House.
    - Phase I is under construction
    - Phase II permitting is progressing
      - Out for bid later this spring
      - Possible construction this summer
  - RFP for Rosedale posted 3/3/23
  - RFQ for Demolay posted 3/3/23
  - Next feasibility study committee and community meetings



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- Next 4/24/23 and 4/25/23 here at Arletta Schoolhouse
- Staff is working on community use of facilities
  - Starting with a 3/29 stakeholder listening session
  - Anticipating amendments on P50-101 and P50-103
  - Will go to June Admin Services Committee Meeting and Board in June
  - 4/8/23 Egg Hunt at Sehmel Homestead Park, marketing goes live this week.

## ITEM 3 Special Presentations

- 3a. PROS Plan – Engagement Strategy Update**  
PowerPoint Presentation by Teresa Jackson, BerryDunn Senior Consultant
- Board Questions/Comments:** Looks exciting and impressive. Clarification on the Survey in the mail to 6,000 residents and availability of the code separately? **BerryDunn Answer:** Yes they will be separate. We will keep closed until statistically valid.
- 3b. Camp Fair Recap**  
PowerPoint Presentation by Brycen Toney, Community Recreation Coordinator
- Board Questions/Comments:** Very positive and proud of you guys. It was rainy and hard to get the kids out the door.

## ITEM 4 Board Committee Reports

- 4a. Park Services Committee**
- Met at Sehmel Homestead
  - PROS Plan
  - Sunrise Caretaker
- 4b. Finance Committee –** Has not met since last meeting.
- 4c. Administrative Services Committee –** Has not met since last meeting.
- 4d. Recreation Services Committee –** Has not met since last meeting.
- 4e. Campaign Committee**
- 1:1's for campaign updates
  - Donor system access, training to come
  - Tours and events
- 4f. External Committees –**
- Peninsula School District Health and Wellness Committee
  - Gig Harbor Youth Sports Coalition

## ITEM 5 Public Comments Provided by:

- Kelly Busey
- Bill Sehmel



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## ITEM 6 Minutes

- 6a. **Approval of the February 21, 2023 Study Session Minutes**
- 6b. **Approval of the February 21, 2023 Regular Meeting Minutes**

Commissioner moved to adopt the minutes as presented;  
Commissioner seconded;  
Roll call vote. Approved Unanimously. Motion Carried.

## ITEM 7 Consent Agenda

- 7a. **Resolution C2023-004: Approval of February Vouchers**

Commissioner moved to adopt the consent agenda as presented;  
Commissioner seconded;  
Roll call vote. Approved Unanimously. Motion Carried.

## ITEM 8 Unfinished Business: None

## ITEM 9 New Business: None

- 9.1 **Purchasing Resolutions Requiring One Reading for Adoption: None**
- 9.2 **Single Reading Resolutions Requiring One Reading for Adoption: None**
- 9.3 **Two Reading Resolutions Requiring Two Readings for Adoption: None**

## ITEM 10 Comments by Board:

Egg Hunt is on 4/8 which is during Spring Break which might lower attendance

## ITEM 11 Next Board Meetings

**March 21, 2023 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335**

## ITEM 12 Adjournment Time: 6:48 PM

## BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

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The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org).



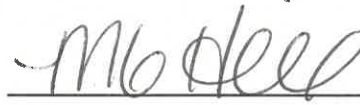
**PenMet Parks**  
Parks For All. Parks For Life.

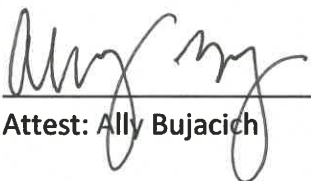
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Approved By the Board on 3/21/23

  
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Steve Nixon, Board President

  
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Maryellen "Missy" Hill, Board Clerk

  
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Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary